

BINGLEY TOWN COUNCIL

MINUTES OF THE MEETING OF BINGLEY TOWN COUNCIL HELD ON TUESDAY 27TH SEPTEMBER AT 6:30PM AT COTTINGLEY TOWN HALL, COTTINGLEY.

Start: 6:30pm

Finish: 9:20pm

Councillors Present: Councillor Beckwith, Brown, Chapman, Clough, Dawson, Dearden, Goode, Quarrie, Simpson, Varley, J Wheatley and Winnard

**In attendance: Ruth Batterley, Interim Town Clerk
Mr M Elsmore, Yorkshire Local Councils Association
Inspector Julie Deacon, West Yorkshire Police**

Members of the public: two

1617/70 Chairman's Remarks

Councillor Brown welcomed everyone to the meeting.

Councillor Brown thanked Councillor Dawson for chairing the August meeting in his absence. He noted:

- At the opening of BP/M&S Simply Foods on 7th September he was given a small bag of perishable food. Councillor Brown had donated the equivalent cost of the food to the Bingley Food Bank
- He advised the council that he had been invited to the Canal festival on 16th October

1617/71 Disclosures of interest

- 1. To receive declarations of interest from councillors on items on the agenda.**
- 2. To receive written requests for dispensations for disclosable pecuniary interest**
- 3. To grant any requests for dispensation as appropriate.**

There were none.

1617/72 Apologies for Absence

Resolved to approve the apologies of Councillor Cheney (work), Councillor O'Neill (personal), Councillor Truelove (personal) and Councillor M Wheatley (personal).

Proposed Councillor Clough, seconded Councillor J Wheatley and agreed. All were in favour.

1617/73 Resolution to Adjourn the Meeting

Resolved to adjourn the meeting.

Proposed Councillor Goode, seconded Councillor Dearden and agreed. All were in favour.

Mr Elsmore addressed the meeting and advised that he has been President of YLCA for the last ten years. He is a former Silsden Town Councillor. In 1992 there were eight parish councils in the Bradford district. Bingley Town Council brings the number up in 2016 to nineteen. YLCA has 500 members and there are 8,000 town and parish councils countrywide.

Inspector Deacon had been circulated with a list of concerns raised by Town Councillors ahead of the meeting. She noted that there had been a rise in crimes in the Bingley area in the last month, mainly in the Beckfoot School and Crossflatts areas. She further noted that the police are unaware of who is responsible

for the crimes.

Inspector Deacon noted that with the darker nights coming up this leads to more crime and areas will be identified for extra police presence.

Following on from the concerns raised by councillors she advised:

- The Bingley Police Station is staffed on an ad hoc basis. All staff start and finish from Shipley Police Station
- Police officers are deployed in Bingley on Thursday- Saturday nights, although will be taken out of Bingley if there are incidents elsewhere
- Inspector Deacon noted that 10-20 people go missing every day in the Bradford District, many of these vulnerable under -age girls and the police have to deal with missing people as a priority
- PC Jonathan Luxton is the ward officer for Bingley and he covers Bingley and Bingley Rural
- Speeding- issues are passed to the traffic police
- Drugs as an issue is very labour intensive. Issues should be reported to Crimestoppers. The police are aware of drug issues in Myrtle Park
- Questions were asked about a possible speed camera on Lady Lane. Inspector Deacon advised that speed cameras are the responsibility of BMDC.
- It is possible to operate a Speedwatch with volunteers
- Future contact could be arranged with Inspector Deacon through a twice yearly meeting. Councillor Brown will arrange this

Inspector Deacon left the meeting at 7:15pm.

A member of the public raised Christmas lights and planting for Cottingley. He was advised to speak with the Cottingley Town Councillors about these issues.

1617/74 Minutes of the Previous Meeting

Resolved to approve the minutes of the meeting held on 30th August 2016. Proposed Councillor Varley, seconded Councillor Quarrie and agreed. All were in favour.

1617/75 To receive information on the following ongoing issues and decide further action where necessary:

- 1. Derelict buildings:**
 - a) To receive latest correspondence**
 - b) To write to Bradford Council about removing trees from The Annexe**
 - c) To contact Bradford Council Planning department to commence legal proceedings to tidy the Station Master's House**
 - d) To request a meeting with Susan Hinchcliffe about derelict buildings**
 - e) To allocate up to £100 for Land Registry costs associated with derelict buildings**
- 2. Permanent clerk recruitment**

1. a) It was noted by Councillor Dawson that BMDC has not responded to the latest correspondence from the Town Council. **Resolved:** Councillor Simpson will raise the lack of response at the next parish council liaison meeting. The clerk is to write to BMDC asking again when The Annexe is to go to the Regulatory and Appeals Committee. The clerk will chase Sainsbury's for a response to the second letter sent on 12th September. Proposed Councillor Dawson, seconded Councillor Dearden and agreed. All were in favour.
 - b) The clerk is to write to BMDC asking that tidying of The Annexe should take place. Proposed Councillor Simpson, seconded Councillor Varley and agreed. All were in favour.
 - c) As per council resolution 1617/12 the Public Right To Order Disposal is to commence. **Resolved:** the clerk will Write to Anthony Raby asking for information from his meeting held with Ward Councillor

Heseltine, Chris Eaton and Ian Horsfall from BMDC. Proposed Clough, seconded Councillor Varley and agreed. All were in favour with one abstention.

d) **Resolved:** Councillor Brown will arrange a meeting with Susan Hinchcliffe

e) **Resolved:** £100 to be allocated for Land Registry and Charity Commission costs. Proposed Councillor J Wheatley, seconded Councillor Quarrie and agreed. All were in favour.

2. Permanent Clerk recruitment

It was noted that Ruth Batterley, Interim Clerk had been successful in the recent interviews for the permanent clerk post. She will start work on a permanent full time basis from 10th October and will be based at Cardigan House- Monday- Thursday.

1617/77 Financial Regulations

1. To adopt Financial Regulations in their unrevised format

2. To approve the recommendation of the Finance and General Purposes Committee to delegate the tailoring of the regulations to this committee

1. **Resolved** to adopt Financial Regulations in their unrevised format for Bingley Town Council. Proposed Councillor Simpson, seconded Councillor Winnard and agreed. All were in favour bar one abstention.

2. **Resolved** to approve the recommendation of the Finance and General Purposes Committee to delegate the tailoring of the regulations to this committee. Proposed Councillor Dearden, seconded Councillor Simpson and agreed. All were in favour.

Bingley Market was taken as the next item on the agenda.

1617/79 Bingley Market

1. To receive the report of the meeting with Richard Ambler from Bradford Council Markets Department

2. To consider next steps for Bingley Market

1. Councillor Dawson's report had been circulated with the meeting papers. The clerk is to contact Bradford Markets and enquire which Bradford Council department is responsible for the market square's use, maintenance and repairs.

2. There was discussion about setting up a Working Group to consider issues with the market. The clerk advised that she is awaiting advice from YLCA about working groups at Bingley Town Council.

Resolved that the discussion about the establishment of a Markets Working Group be deferred until the October meeting, pending receipt of YLCA advice on Working Groups. Proposed Councillor J Wheatley, seconded Councillor Goode and agreed. All were in favour.

1617/78 Christmas

1. To receive the report on Christmas

2. To consider a partnership arrangement with the Chamber of Trade for the Christmas event

3. To nominate two councillors to join the Chamber of Trade Lights Committee

4. To consider if the Town Council wishes to purchase Christmas lights

1. Councillor Brown's report had been circulated ahead of the meeting. It was noted that sponsorship normally covers the cost of the event.

2. There was discussion about the Town Council going into partnership with the Chamber of Trade to help fund the Christmas event. The clerk advised that this expenditure would come from the sec137 power. The clerk would like to check this arrangement with YLCA.

Resolved to agree in principle that up to £2,500 be allocated from the projects heading to assist with the event being run by the Chamber of Trade and to delegate dealing with the event and up to £2,500 to the Finance and General Purposes Committee. Proposed Councillor Brown, seconded Councillor J Wheatley and agreed. All were in favour.

3. **Resolved** that Councillors Chapman and Brown be the Town Council representatives on the Chamber of Trade Christmas Committee. Proposed Councillor J Wheatley, seconded Councillor Dawson and agreed. All were in favour.

4. **Resolved** to agree in principle that up to £4,000, subject to receipt of suitable quotations be delegated to the Finance and General Purposes Committee for purchasing Christmas lights. Proposed Councillor Brown, seconded Councillor Dearden and agreed. All were in favour, bar one abstention from the vote. Mr Elmore left the meeting at 8:45pm.

1617/80 Mobile Telephone

- 1. To approve the direct debit for the Town Council mobile telephone**

Resolved to approve the direct debit for the mobile telephone. Proposed Councillor J Wheatley, seconded Councillor Quarrie and agreed. All were in favour.

1617/81 Planning

- 1. To approve the recommendation of the Planning Committee to allocate £500 for this financial year for documents associated with Planning.**

Resolved to allocate £500 for this financial year for documents associated with planning. The expenditure is to be delegated to the committee. Proposed Councillor Goode, seconded Councillor J Wheatley and agreed. All were in favour.

1617/82 Clerk SLCC membership

- 1. To approve the annual payment for membership of the SLCC**
- 2. To note the payment for this year is £210**

Resolved to approve the annual payment for clerk membership of the SLCC. It was noted that the payment this year is £210.

1617/83 Riverside Pathways

To receive Councillor Wheatley's e-mail about riverside pathways and to decide further action

The e-mail from Councillor Wheatley was noted.

1617/84 Road Crossings

- 1. To consider action the Town Council may wish to undertake on the road crossings at:**
 - a) Park Road/Lady Lane**
 - b) To the rear of the Co-op to the car park**

The area on Canal Road in Crossflatts was also raised.

Resolved the clerk will contact the Highways Department to raise the council's concerns. Proposed Councillor Quarrie, seconded Councillor Dawson and agreed. All were in favour.

1617/85 Litter pick equipment

- 1. To approve the recommendation of the Finance and General Purposes Committee to purchase high vis jackets and children's gloves for the cost of £200 (plus Vat).**

Resolved to purchase the high vis jackets and gloves up to £200 plus VAT. Proposed Councillor Wheatley, seconded Councillor Goode and agreed. All were in favour, bar one abstention from the vote.

Resolved to increase the budget by a further £500 for additional litter picking equipment and that this additional funding be delegated to the Finance and General Purpose Committee. Proposed Councillor Simpson, seconded Councillor Goode and agreed. All were in favour and one was against.

Resolved to approve the following dates for litter picks: 6th October 2016, 3rd December 2016 and 3rd - 5th March 2017. Proposed Councillor Simpson, seconded Councillor Varley and agreed. All were in favour.

It was noted that the expenditure for these items comes from sec 137.

1617/86 Canal Festival

1. To consider funding the St John's Ambulance attendance at the Canal Festival on 16th October

Resolved to approve £108 for the provision of St John's Ambulance at the Canal Festival. Proposed Councillor Chapman, seconded Councillor Varley and agreed. All were in favour. The clerk noted that this is a new event, run by volunteers and has no independent funds.

1617/87 Interim Clerk Report

The report was noted.

1617/88 Budget setting for 2017-2018

The clerk advised that a draft skeleton budget would be taken to the November Finance and General Purposes Committee meeting. Costed quotations for projects etc. need to be submitted to the relevant committee by 4th October or to the clerk where no committee covers the project.

1617/89 Committee meeting minutes

- **Finance and General Purposes Committee – 14th September 2016**
- **Staffing Committee- 19th July 2016**
- **Planning Committee -13th September 2016**

The minutes were noted.

1617/90 Finance

1. To approve the following payments:

• Ruth Batterley	July salary	£1149.48
• Ruth Batterley	August salary	£825.84
• SLCC	Clerk membership	£210
• YLCA	Training	£90
• Richard Dawson Architects	Copying, Bingley Show	£54.46
• SBVS	August room hire	£50
• Lee Senior	Allotment report	£225.00
• Cottingley Cornerstone	Room hire	£210
• O2	Airtime (Mobile phone)	£12
• O2	Device Plan	£5

Resolved to approve the above payments. Proposed Councillor Beckwith, seconded Councillor Goode and agreed. All were in favour.

1617/91 Date and location of next meeting

To note the date of the next meeting as being Tuesday 25th October at St Aidan's Church, Canal Road, Bingley at 6:30pm